



MILITARY DEPARTMENT  
OFFICE OF THE ADJUTANT GENERAL  
9800 Goethe Road  
Sacramento, California 95827-3561

NGCA-JSD-IM

01 June 2019

MEMORANDUM FOR CAARNG Headquarters, 9800 Goethe Road, Sacramento, CA  
95826

SUBJECT: CalGuard Web Content Accessibility Certification

1. References:

- a. California Assembly Bill Number 434 (AB 434)
- b. California Government Code (GOV) 11546.7
- c. W3C Web Content Accessibility Guidelines (WCAG) 2.0
- d. California Department of Technology (CDT) IT Accessibility Resource Guide, SIMM Section 25, dated March 2019
- e. California Department of Rehabilitation (DOR) Web Accessibility Tool Kit

2. Background: AB 434 was approved on October 14, 2017 and became law, effective January 1, 2018 (GOV 11546.7). GOV 11546.7 states that before July 1, 2019, and before July 1 biennially thereafter, the director and CIO of each state agency or entity shall sign and post on their public website a certification stating that the website is in compliance with Sections 5740 and 11135 and Web Content Accessibility Guidelines 2.0 (or later version) published by the Web Accessibility Initiative of the World Wide Web Consortium (W3C) at a minimum Level AA success criteria.

3. The California Military Department public facing website ([www.calguard.ca.gov](http://www.calguard.ca.gov)), AKA CalGuard) is administered and maintained in three (3) areas of responsibility:

- a. Site Design, which includes the schemas, overall layout, and major formatting options. The California Department of Technology (CDT) is responsible for the CalGuard site design framework. The CMD has limited permissions to administer the CalGuard site, by CDT design.

- b. Page Creation, which includes selecting the layout for and the creation of pages. The J6 is responsible for page creation and serves as a content advisor.

- c. Content, which includes text, documents, links, photos, videos, alternate text, etc. The respective page owner (i.e. Directorate, unit, etc.) must assign a CalGuard

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administrator. This administrator is responsible for all page content with oversight and recommendations provided by the J6 serving as content advisor.

4. The J6 has provided, and content owners received, AB-434 compliance training, instruction, and templates. Content owners have validated that content posted on [www.calguard.ca.gov](http://www.calguard.ca.gov) serves a business need and the J6 has verified content compliance.

5. Content on the California Military Department's public facing website ([www.calguard.ca.gov](http://www.calguard.ca.gov)), meets or exceeds the W3C Level AA success criteria for web accessibility as directed in AB 434.

6. The point of contact for this memorandum is Mr. Jared W. Snow, ISSD Chief, at [jared.w.snow.civ@mail.mil](mailto:jared.w.snow.civ@mail.mil) or 916-854-3515.

  
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